



Clinton-Macomb Public Library Board of Trustees 2016 Planning Calendar

January 2016

- 1 Closed - New Year's Day
- 12 Friends Board meeting, 7 p.m.
- 20 Finance and Audit Committee meeting, 5:30 p.m.
- 20 Library Board meeting, 6:30 p.m.

February 2016

- 1 State aid application due at Library of Michigan
- 9 Friends Board meeting
- 17 Finance and Audit Committee meeting, 5:30 p.m.
- 17 Library Board meeting (*committee appointments*)

March 2016

- 8 Friends Board meeting
- 16 Finance and Audit Committee meeting (*meet with auditor*)
- 16 Library Board meeting (*audit presentation*)
- 27 Closed - Easter Sunday

April 2016

- 6 - 9 PLA Conference (*Denver*)
- 10 - 16 National Library Week
- 12 Friends Board meeting
- 20 Finance and Audit Committee meeting
- 20 Library Board meeting
- 22 CMPL "Taste of the Town" Fundraiser (*Main Library to close at 2 p.m. for setup*)

May 2016

- 10 Friends Board meeting
- 18 Finance and Audit Committee meeting
- 18 Library Board meeting
- 24 Annual Volunteer Luncheon, noon
- 28 - 30 Closed - Memorial Day Weekend (*Main Library closed Sundays*)

June 2016

- 14 Friends Board meeting
- 15 Finance and Audit Committee meeting
- 15 Library Board meeting

July 2016

Director Evaluation Committee meets to review evaluation form
-- No Friends Board meeting in July
4 Closed - Independence Day
20 Finance and Audit Committee meeting
20 Library Board meeting

August 2016

9 Brick paver reception, 6 p.m.
9 Friends Board meeting
17 Finance and Audit Committee meeting
17 Library Board meeting (2016-17 budget draft; review of auditor)

September 2016

3 - 5 Closed - Labor Day Weekend
11 Main Library reopens for Sunday Service
13 Friends Board annual meeting
21 Finance and Audit Committee meeting
21 Library Board meeting (2016-17 budget hearing; Nominating Committee elected; director's evaluation and employment agreement renewal)

October 2016

10 Closed - Staff In-Service Day
11 Friends Board meeting
19 Finance and Audit Committee meeting
19 Library Board meeting
26 - 28 Michigan Library Association Annual Conference (Lansing)

November 2016

8 Friends Board meeting
16 Finance and Audit Committee meeting, 5 p.m. (30 minutes early)
16 Library Board meeting, 5:30 p.m. (one hour early; review of legal counsel; trustee appreciation dinner at 7 p.m.)
23 Closed at 6 p.m. - Thanksgiving Eve
24 Closed - Thanksgiving Day
30 End of fiscal year

December 2016

-- No Friends Board meeting in December
21 Finance and Audit Committee meeting
21 Library Board meeting (election of officers)
24 - 25 Closed - Christmas
31 Closed - New Year's Eve